

**Bromsgrove District Council – Updates to the Council’s Constitution**

Members are asked to note that the following updates have been agreed to the Council’s constitution since September 2023, when the Governance Systems Task Group’s recommendations were agreed.

<b>Part of the Constitution</b>	<b>Change made</b>	<b>Date considered by O and S Board</b>	<b>Date approved by Council</b>
Council Procedure Rules – Part 10 and Committee Terms of Reference	<p>Wherever possible: -</p> <ul style="list-style-type: none"> <li>the Chairmen of the Audit, Standards and Governance Committee and the Overview and Scrutiny Board shall not be a member of a political group represented on the Cabinet.</li> <li>the Chairman of the Council shall not be a member of a political group represented on the Council.</li> </ul>	12th February 2024	21st February 2024
Joint Arrangements - Part 7	Updated to reflect current circumstances	22 <sup>nd</sup> April 2024	15 <sup>th</sup> May 2024
Planning Procedure Rules – Part 14	<p>Details of Planning Call-in process moved from the Officer Scheme of Delegations to the Planning Procedure Rules as a more logical location for this wording</p> <p>Reference to temporary site visit arrangements that had been relevant during the Covid-19 pandemic removed</p>	22 <sup>nd</sup> April 2024	15 <sup>th</sup> May 2024
Scrutiny Procedure Rules – Part 12	<p>Updated to clarify that the Overview and Scrutiny Board cannot review specific licensing, planning or other regulatory applications.</p> <p>Test for whether a matter considered in the past 6 months can be reconsidered amended.</p>	22 <sup>nd</sup> April 2024	15 <sup>th</sup> May 2024

## APPENDIX 1

	<p>Such an item may only be added to the agenda if “having taken advice from Officers, the Chairman determines that there has been a significant change in circumstances to justify consideration of the matter within that time.”</p> <p>Removal of reference to quarterly meetings between the Leader, Chairman of the Overview and Scrutiny Board and Chairman of the Audit, Standards and Governance Committee given that communication could take place without the need for formal meetings.</p> <p>Addition of requirement that only “named substitutes” may attend a meeting of the Overview and Scrutiny Board in place of a member of the Board.</p>		
Audit, Standards and Governance Committee Procedure Rules - Part 13	Amended to require the Monitoring Officer’s report to only be presented on a quarterly basis at meetings of the Committee.	22 <sup>nd</sup> April 2024	15 <sup>th</sup> May 2024
Member Relations Protocol – Part 22	Addition of the Member Enquiries Guidance as an Appendix	22 <sup>nd</sup> April 2024	15 <sup>th</sup> May 2024
Committee Terms of Reference – Part 4	Amendments to the rules in respect of the terms of reference for the Licensing (Miscellaneous) Sub-Committees A and B.	April 22 <sup>nd</sup> 2024	15 <sup>th</sup> May 2024